



## Monitoring Cell

### **JKC – Infosys BPO- Internship Program**

#### **About the Project:**

- Infosys BPO has a special short term project (Internship Program)
- Duration of the project is 5 to 6 weeks.
- Location of posting is Centralized Processing Centre (CPC) of Income Tax Department (ITD) in Hosur Road, Bangalore
- Project would give the candidates an exposure to some of the processes at the Organization
- Place of Project is **Infosys BPO, Bangalore**

#### **Benefits to students:**

- Rs.5,000/- per month would be paid as **Scholarship amount**
- **Certificate of Participation** would be given after successful completion of project
- Commuting Charges at Bangalore will be paid (Pick & Drop) in Bangalore

#### **Student requirements:**

- Students who have completed their graduation in any discipline and trained in JKC will be preferred .
- **Skill sets needed**
  - Good in Computers .
  - Typing Speed of 25 words per minute
  - Average in Communication Skills (Oral & Written)
- Candidates will have to make their own arrangements for their stay and food at Bangalore.

#### **Selection Process:**

- Typing Test ( 25 Wpm)
- English News Paper Reading Test.
- HR Round.
- Selected students for JKC-Infosys BPO-Internship Program will be announced on the same day.

**Required Documents:**

1. All Original Certificates.
2. Identity proof (Voter Id Card, Passport, JKC/College Id Card)
3. Two sets of Resumes.
4. Passport size photos (2-4).
5. All Certificates (two sets of Xerox/ photo copy of certificates.)

**Venue of the Drive:** Govt. Degree College (W) Begumpet,  
Opp: Hyderabad public School  
Hyderabad.

**Date of the Drive:** 7th Jan 2010

**Time of the drive:** Sharp 9.00 am.

**Contact Numbers:**

- ❖ Mr. K. Srikanth, HR Mentor, JKCMC, O/o CCE, Hyderabad – 9959442033
- ❖ Mr. B. Venkatrao Rao, HR Mentor, JKCMC, O/o CCE, Hyderabad – 9492921338
- ❖ Dr.V.Srinivas Rao - 9000103959 (JKC Academic Officer, O/o CCE)
- ❖ Dr. Padamavathi - 9989334991 ( JKC Coordinator, GDCW, Begumpet)