

Proceedings of the Commissioner of Collegiate Education
A.P. Hyderabad

Present: Sri.G.N.Rao, I.A.S.

Rc.No 4/Ori & Ref/ Ac-12/2008.

Dated:-24-06-2008

Sub:- Collegiate Education –Refresher Course in Language &
Literature -Andhra University - Nomination of Lecturers-
Information to attend – Regarding.


The Academic Staff College, Andhra University is conducting Refresher Course in Language & Literature from 01-07-2008 to 21-07-2008. The list of the lecturers nominated for the course is enclosed here with their place of work for the information of the Principal.

The Principal is requested to relieve the lecturer in time with instructions to report at the above said venue before 9-30 AM on the date of commencement. T.A. &D.A. for attending the said course shall be paid to the participants by the Academic Staff College. The period shall be treated as on duty. The participants shall confirm their participation in advance through phone or courier to the concern university, Academic Staff College.

These programs are mainly intended to improve knowledge skills and the aptitude of the lecturers. The lecturers selected, whether in UGC or State Scale should invariably attend the program, irrespective of the number of courses attended so far, failing which suitable disciplinary action will be initiated against them. Further the Principals are also requested to obtain an under taking from the lecturers selected for the course that they would take steps to cover the syllabus during their absence by engaging extra classes or other remedial measures for the benefit of the students. The Principals shall send compliance report in the name cover of Academic Guidance Officer O/o CCE, Nampally, Hyderabad immediately. If the Principal fails to relieve the lecturer concerned action will be initiated against the defaulting Principal also.

Sd/ G.N.Rao
Commissioner of Collegiate Education

// True copy attested //


For Commissioner of Collegiate Education

To
The Principal with instructions to relieve the Lecturer,
Copy to the individual
Copy to the Academic staff College, Andhra University, Visakhapatnam.