

PROCEEDINGS OF THE COMMISSIONER OF COLLEGIATE EDUCATION

AP :: Hyderabad,

PRESENT: Dr. K. Lakshminarayana, I.A.S.

RC.No.10/Acad Cell/AC-1/7/2006-1

Date: 06.06.2007

Sub: Govt. Colleges – Certain information Called for – Instructions – Reg.

Read: CCE Proc.11/Acad. Cell/Stu-Profile/AC-10/2007, dtd.7.5.2007

The Principals of all Govt. Colleges in the State are requested to send information on the following items before the due dates mentioned therein.

1). The attention of the Principals is drawn to the Proceedings cited whererin they were requested to send details of their students who passed the final year examination held in March/April 2006. The Principals are further requested to collect the information on progression of the students who are completing their studies and leaving the college in 2006-07 and record the same in the departments concerned and at the college level. The same should be sent to this office before 31.8.2007.

2). One of the most important objectives of a college is building capabilities in its students in a variety of areas. This is reflected in the achievements of the students not only at the college level but also at the University and other levels. Unfortunately, achievements made by the students in areas such as academics, competitive examinations, employment, professional, scholastic, sports & games etc. are neither properly collected nor recorded at the college level. The Principals are, therefore, directed to collect and compile the above information for the last three years ending with 2005-06 and make arrangements for recording the same at the department and college levels. It is also intended to compile college wise information on the student achievements at various levels in the Commissionerate level and publish the same whenever it is possible. Hence, the Principals are directed to send information on the achievement of their students at the University and other levels in the last three years ending with 2005-06 (year-wise) in the abstract form to reach this office by 30.6.2007.

3). Students enter the portals of the college with an intention to get educational gains in the three years of time that follows. It is also the main objective of a college and its teaching and non-teaching staff. To achieve maximum educational gains in students, their background need to be understood first. Hence, the departments are required to collect levels of various background characteristics of their students in the form of their bio-data. This practice has been already introduced in many colleges and is being utilized appropriately. This is to be made a regular feature. It should be initiated for all the three years this year and for the first year from the next year. All this record shall be preserved at the department/college level. The Principals are, therefore, requested to collect and compile all relevant

information on student background in the proformas enclosed to these Proceedings. The abstract of the information at the college level should be sent to this office before 31.8.2007.

The Principals shall download the proformas from the website of the department www.cce.ap.gov.in

For details, if any, on the above matter, the Principals may contact the Academic Guidance Officer of this office on mobile 98488 23965.

Sd/- Dr. K.Lakshminarayana, I.A.S.

COMMISSIONER OF COLLEGIATE EDUCATION

To
The Principals of all Government Colleges in the State

Copy to the RJDCEs for monitoring the implementation of the above instructions

(Name and address of the College)

STUDENT PROFILE CUM COUNSELLING RECORD

Admission No:

Class:

Year:

1. Name of the Student:

2. Date of Birth (dd-mm-yyyy):

3. Father's name:

4. Mother's name:

5. Permanent address for Communication:

Name:

H.No:

Street/ Village:

Post:

Mandal:

Dist:

PIN:

< style="FONT-FAMILY: Tahoma">6. Distance of residence from College: Kms.

7. Mode of transport to attend the College:

8. Intermediate: Rural/ Urban

Mother tongue:

9. Social status of the student : SC / ST / BC (A / B / C / D) / OC

10. Religion (for statistical purpose only) : Hindu / Muslim / Christian / Others

11. Marks in last qualifying examination:

Subjects	Eng.	S.Lang							Total
Max.marks									
Marks secured									

12. Annual Income of the family

SNo	ANNUAL INCOME (in Rupees)	Mother	Father	Total
a	Up to 36,000			
b	36,001 to 50,000			
c	50,001 to 1,00,000			
d	1,00,001 to 2,00,000			
e	Above 2,00,000			

13. Education of parents

SNo	Particulars of education	Mother	Father
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a	Illiterate		
b	Upto Primary		
c	Upto 10 th Class		
d	Intermediate		
e	Degree		
d	P.G./ Professional and above		

14. Employment details of Parents

S.No	Particulars of Employment	Mother	Father
a	Daily wage		
b	Skilled labour		
c	Small/ Marginal farmer		
d	Agriculture		
e	Private Employment		
f	Self employment		
g	Govt. Employment		
	Class I/II/III/IV		
l	Professional		
m	Others (Specify)		

15. No. of brothers and sisters: Brothers: Sisters: Position:

16. Talents: (Singing / Painting / writing / Oratory / Crafting / Histrionic etc.)

Specify:

17. Proficiency: (Sports / Games)

18. Extra curricular activities: (NSS / NCC)

19. Achievements in any of the above:

20: Drawbacks, if any:

21. Aspirations in career and life:

SIGNATURE OF THE STUDENT.

COUNSELLING NOTES.

Name of the Lecturer:

SNo	Date	Area of Counseling: Career/Academic/Personal	Signature of the Lecturer

S. No	Observations, if any	Signature of the Lecturer

